



# College Visit Permission Form

## Duchesne High School

### PERMISSION FORM

A college visit is purposeful only if the school or university has been notified. This enables the school personnel to be available to answer the student's and parent's questions. Students requesting a college visit must return the signed parent permission, obtain signature from the Counseling Office, and submit completed form to the Front Office one week prior to the scheduled visit.

Failure to follow these steps or violation of the intent of a college visit causes the visit to be counted as an absence. Parents and students are encouraged to visit colleges during the summer. If it is necessary to miss school, college visits are sanctioned only on days when the college is in session.

#### REQUIRED INFORMATION:

Student Name: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Parent Phone #: \_\_\_\_\_

Alt #: \_\_\_\_\_

College/University: \_\_\_\_\_

College/University Address: \_\_\_\_\_

College/University Phone #: \_\_\_\_\_

Date of Visit: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

School Counselor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### ADMINISTRATIVE ASSISTANT

Date Submitted: \_\_\_\_\_

Administrative Assistant Signature: \_\_\_\_\_